<u>S I S I AMS2 USER MANUAL * RELEASE 10.0</u>

AINQ * A8030 CREDIT MEMO INQUIRY

This program allows you to view credit memos issued from the A8040 credit memo entry screen. This screen will give you the information without having to search through your files. The screen will display credit memo header information and lines credited from the credit memo. You also have the ability to search by customer number.

AMS2, AMSAUX Data bases. Returns Data set. Files: F310E, FM52, PRINT, M8000

- Tables: 03 Terms
 - 59 Company logo
 - 22 Factor address

OPTIONS

- 5 820 PRINT BUYER NO ON INV
- 242 PRICE PER DOZEN
- 609 USE SP PRICE NOT UNIT PRICE
- 679 DATES IN DDMMYY FORMAT
- 1132 CREDIT MEMO INQUIRY
- 1169 INV PRINT RETURN ADDRESS
- 1356 INVS PRNT PAY INFO
- 1362 INV PRNT 1 LINE PER SIZE

Run instructions. The screen will prompt you for the credit memo number. Type in the credit memo number and press return.

If you do not have the credit memo number, you may inquire by customer number. To do this, at the credit memo number prompt, press return. You will be prompted to enter customer number. Type in the customer number and press return. The screen will display all credit memo numbers issued to that customer. It will show the credit log number and credit memo date. Once you have gathered the necessary numbers, press return and you will then be prompted for credit memo number.

When you have typed in the credit memo number, the screen will reflect the ship-to and bill-to information, credit memo date, reference number, slsm-1 and slsm-2, customer number, log number, terms, size scale, credited lines, price, amount. Total line will show reason code, total quantity, total extension, freight, service charge and total amount credited for that credit memo. When finished viewing, press return and enter next credit memo number.

If the credit memo is not found, the screen will flash 'credit memo not on file'. You may then re-try another number.

To end the job, type '//' (double slash) at the prompt instead of credit memo number. Program will return to AINQ menu.

When you wish to exit the program, at the 'enter credit memo number' prompt, you may type in 'NX1' for cut and sold, 'NX2' for work in process, 'NX3' for customer status, 'NX4' for fabric, 'NX5' for N/A search, 'NX6' for invoice inquiry, 'NXE' to end the program.