

S I S I * AMS2 USER MANUAL * RELEASE 10.0

A4100 * SALES COMMISSION UPDATE

The purpose of this program is to eliminate the necessity of entering a commission rate on the Order Entry screen. This will have you enter either an "R" for regular or "S" for special at order entry time.

Enter the commission rate before entering orders and turning on Option 292.

As needed, before entering orders against Sism/Div/Season

AMS2 Data Base; Data Sets: Salesman Options
 Salesman
 Control
Updated Data Sets: Salesman Files: FM06

FUNCTION KEYS

F1 Add a commission
F2 Change a commission
F3 Delete a commission
F4 Inquire
F5 Not Used
F6 Clear the screen
F7 Errors
F8 End of job

OPTIONS

292 To use the Salesman Data Set for commission

*Note S I S I recommends not using this unless your commission rates never vary for a salesperson, division and season.

Using codes from Table 17 gives the User much more flexibility.

To Add a Salesman Commission Rate

NOTE: Only two commission rates may be entered per salesman/division/season

Press the "F1" key. Type the following information:

FIELD DESCRIPTION OR ACTION

*SALESMAN NO. (3) Salesman number. Type the number for this salesman assigned by your company.

*DIVISION NO. (2) Division number. Type the division number to be used by this salesman (one position numeric)

COMM RATE-REGULAR (4) Commission rate - regular. Type the commission rate (percentage) you pay this salesman for the merchandise he sells for this division. This rate is applied in order entry when "R" is typed in the commission code.

Example: 10% is typed 10.00, 7-1/2% is 07.50, 3% is typed 03.00.

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COMM RATE-SPECIAL (4) Commission rate - special. Type the commission rate (4) you pay this salesman for selling promotional or off price merchandise. NOTE: this rate is applied in order entry when "S" is typed in the commission code.

*SEASON NO. Season number (2) Type the applicable season code.

Press "enter" to update this information. To continue adding, press "F1".
To change functions, press "F6" to clear the screen, then press the new function key.
To end the job, press "F8".

To Change a Salesman Commission

Press "F2".
Type in the following
Salesman number
Division number
Season number

Type changes to commission only.
Press "enter" and the changes are updated. Continue entering all the changes you have.
To change functions, press "F6" to clear the screen, then press the function key you want. To end the job, press "F8".

To Delete A Salesman Commission

Press the "F3" key.
Type in the following
Salesman number
Division number
Season number

Press "enter". Check to see that this is the salesman's commission you want to delete.
Press F3 if its OK to delete.
To change functions, press "F6" to clear the screen; then press the function you want. To end the job, press "F8".

To Look Up A Salesman Commission

Press the "F4" key.
Type in the following
Salesman number
Division number
Season number

Press "enter". This commission will appear on the screen. To change functions, press "F6" and then the next function key.

To end the job, press "F8".
Sample Screen, "Salesman Update 4100", is attached.

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